

DPAC MONTHLY MEETING: 3 May 2022

Nicole Woods called the meeting to order at 7:03 pm.

In attendance:

Nicole Woods	Cyndi Whaley	Cindy Luchka	Adrienne White
Laura Mercer	Warren Weicker	Chris Wright	Saumyata Kaushik
Nic Green	Jodi Green		

Staff: Cindy Harte, Tim McCreesh

Old business

1. Nicole did the territory acknowledgement.
2. April 2022 minutes: motion to approve by Adrienne, seconded by Warren.
3. Parent education (Nicole): From Jennie: It didn't go well due to the presenter's style. That was the last session of this year, and next year, we'd need a new organizer.
4. Growing Smiles fundraiser (Nicole): It's done now, \$850 raised. Not as big as the winter one or last year's.
5. Monk's school supplies (Laura): the school supply list are just approved today, so now she'll send them to the coordinator at Monk's. Can advertise to families soon for June delivery/pickup.
6. Dominos pizza fundraiser (Nicole): From Jennie: \$335-\$350 raised for very little effort.
7. Upcoming Yard Sale (Nicole): Quite a few families signed up. They wanted to make sure that they'll have enough tables. They will, so sign up will be extended. They are the standard 8-foot banquet size tables. Cindy H. wondering if we should advertise to other school families if they want to rent a table? Not sure... want to keep the spirit of it being a Doncaster family event. Cindy L. wondering if people can sell crafts in addition to yard sale stuff? Kids crafts in addition to regular yard sale items are fine, but we don't want to open flood gates to professional crafters who would normally be at the craft fair (which hasn't been put on for the last couple of years). 23 tables are rented so far (from 18 groups). Laura wondering if she could sponsor a table for Doncaster kids who would like sell their crafts. Nicole said let's wait a little closer to the event... maybe put out a few extra tables that's just there for the kids. Mercedes will put out a call for donations to the bake sale table.
8. School zone safety (Laura): 5-6 parents formed a committee and met recently. They discussed the issues they've noticed, and they have a Saanich engineer specialist on the team who has expertise in the subject. They are called the Road Safety Working Group, and they meet next tomorrow evening online. There is a development planned at the property right next to Doncaster grocery, and they will be looking to advocate for putting in road improvements along with that. Nic wondering if anyone from the working group has gone to the public hearings for the development – there should be 3 of them... Laura said there's been at least 1 already, which she saw the minutes for.

New business

1. True Earth: Adrienne contacted them and found out that we simply have to send out their url, and instructions - will remind families to shop there, and when they do, it will raise money for Doncaster.
2. Budget 2022-23: Adrienne shared the revenue spreadsheet with 2021-22 budget, actual revenue and the difference. As well as the proposed 2022-23 budget.
 - a. Gaming grant gives \$20/student, and we anticipate 415-420 students next year.
 - b. The individual donor - who was a previous craft fair person - was giving \$50/month during COVID. Nicole mentions that next year, the craft fair may not go if we don't have an organizer for it, so we shouldn't expect that income.
 - c. Agreed to remove the thrifty's line item.
 - d. The Fairway income needs to be corrected by Fairway since they didn't associate many cards with the 5% fundraiser. Cindy H. says that new kindergarten families are offered the fairway cards. In September, let's re-advertise the Fairway fundraiser.
 - e. Remove Cobs line item? Mixed messages coming from them. Needs follow up.
 - f. WestCoasts seeds fundraiser, we haven't received a cheque, don't know how much they made. Nicole will follow up with Morgan to find out.
 - g. Pizza fundraiser added back in for next year.
 - h. The School events have all been zero so far. Left as zero for next year since they all require parent volunteers, and they are often not big earners anyway. The community yard sale is added in there for next year.
 - i. The lunch program has made a huge amount this year, but there are changes coming next year, restricting the food we're allowed to sell for fun lunch. We will still put down that we expect \$3000 from it next year. The SD61 parent education grant was cut from the district's budget. We may still get it since they may use their discretionary money, but we can't count on it.
 - j. General account balance is \$45,875.35 (need to decide to invest about \$20k into a new GIC) and the gaming account balance is \$5,222.38. The GIC is now zero. Warren wondering if there are limitations to how we can invest, since other investment vehicles are better performing. Adrienne doesn't know if there are limitations to how we can invest since we may be considered a "non-profit society". Cindy L. and Adrienne will ask for advice from the bank. Nicole suggests they ask Erin (former treasurer) as well. Cindy L. mentions the need for being able to pull the money easily from the investment if needed.

Adrienne then shared the expenses spreadsheet with last year's info, and the proposal for 2022-23.

- a. \$15/student class allotment. Assuming 415 students for now. \$8/student for grade 5 celebration.
- b. The student lunch monitor program won't be going forward next year, so no expense for their gift next year. Without that program, the first aid course may not be needed either, since it was for them (though all gr 5s took the course, whether or not they were monitors). Nicole thinking to change the first aid line item to a more general one of "student courses" so that we are more open to what kind of course we could offer. Cindy L. saying that it will depend on whether we expect to want it in our budget year after

year. Nicole suggests we think about it some more. Leave the line item for now, and decide in September.

- c. The Arts starts program is to pay for presentations in the school.
 - d. The kiln is used a lot. We budget \$200... this year the school topped it up an additional \$300, therefore we agreed to increase the kiln expense for next year to \$500.
 - e. The outdoor learning and playground has \$5000. We haven't spend much of it this year because projects we're considering (basketball nets and shading) haven't gone forward this year, but they are still in the works.
 - f. The total proposed expenses amount to \$21,650. Question about what the club money gets spend on in the past? There has been a dance club and a knitting club in the past. A chess club as well. It usually relies on a PAC parent to organize it. Budget unanimously approved.
3. Retirement gifts (Nicole): Plan for presenting the gifts. Cindy H. and Tim will be doing a fairy garden for Donna Montgomery. Nicole thinking the PAC could provide a hanging basket for her. For Karen Prendergast, Nicole ordered a print that she really loved. Margo is not retiring after all! :) Melanie Houston (speech pathologist), Nicole thinking a book dedication for her.
 4. Grade 5 year-end celebration (Nicole): PAC just cuts a cheque for this. The grade 5 teachers and parents organize it (a grade 5 BBQ).
 5. Year-end celebration (Nicole): Thursday, June 16th at 5pm. It can be as simple or elaborate as we like. Nicole looking for parent volunteers. If no one volunteers, we can keep it simple as a family picnic where families bring their own blankets and food. Can discuss again at next meeting.
 6. Teacher appreciation breakfast (Nicole): Proposed to revert back to pre-COVID spending on this item. Nicole can get platters from Costco for a buffet style breakfast. There are about 30-35 school staff that this is for. We can confirm this at next meeting. Laura offering to make fresh baked goods. Adrienne suggesting baked goods from a bakery instead of costco.
 7. Doncaster craft fair for next year (Nicole): Nicole and Katia will not be able to run it this fall (Nov 2022). It typically raises \$7000-\$9000, but it's a lot of work. They will be looking for new organizers, but it may need to get canceled.
 8. School updates (Cindy H and Tim):
 - a. The results from the lunch timing options survey for next year. There weren't a lot of responses. The majority who responded prefer a traditional lunch. Though they may have not understood the information provided. The lunch and learn option would require an adult in the room over lunch hour, so this is why Cindy H. prefers this option. But it's tricky to provide instructional time while the kids are eating. Given the survey respondents, Cindy H. saying that because of the votes, they will do the traditional lunch. Adrienne saying that the surveys weren't totally clear, so she's disappointed that traditional lunch style might not go ahead. Nicole asked Cindy H. to resend Doncaster's survey, with clearer messaging. Would be great to get more respondents.
 - b. Code of conduct review goes out every year. It has been tweaked this year, and they will send it out soon.
 - c. Parent and volunteer appreciation drive through coming up. More info will be shared soon.

- d. Cindy L. wondering about next year's vice principal. Jennifer Cost from Frank Hobbs coming and will attend the June DPAC meeting. She has usually taught english grade 4-5, and they have her down for english grade 4 next year.
- 9. May newsletter (for Jen G. & Sandra). Things to include:
 - a. Any volunteers for: parent ed coordinator, year-end celebration organizer, craft fair coordinator
 - b. Sign up for tables at the Doncaster yard sale (deadline extended)
 - c. True Earth fundraiser information
 - d. Additional parents volunteers are welcome to join the Road Safety Working Group.
 - e. The June date for next meeting (Tuesday, June 7th)

Next Meeting: TUESDAY, 7 June 2022, via Zoom

Nicole Woods adjourned the meeting at 8:34pm.