

DPAC MONTHLY MEETING: 8 SEPTEMBER 2016

Alexis Osmond called the meeting to order at 7:05PM.

Thank you to Mrs. O'Connor, Mme Paris, and Mme. Ewald for attending.

Alexis Osmond
Jill Nichol
Carrie de Boer
Erin Prescott
Katia Dilkina
Jennie Bartosik

Cindy Luchka
Ian Busby
Catherine Pickering
Catherine DuBois
Wendy Huibers

1. Approval of the Agenda
2. Approval of the Minutes – June 2016
Approved (C.DuBois/A.Osmond)
3. Introductions
Executive members and welcomed one new Doncaster parent and Principle – Mrs. O'Connor.
4. Old Business
5. New Business
 - a. Class Reps
List circulated at meeting for volunteer class reps for each division. Jill Nichol will be the Class Rep Coordinator for 2016-17.

ACTION: Jill to email 2015-16 class reps for interest in returning to the role this year.
 - b. Back to School BBQ
Scheduled for September 15 (6-9PM). Food order forms (paper copy) being sent home this week and due back to office September 13 (with payment). No salad this year. Pizza and wings only. Volunteers will be needed (request is on food order form). Please email dpac.doncaster@gmail.com.
 - c. Darren Laur event – September 29
Save the Date - Internet Safety for parents evening with Darren Laur is scheduled for September 29 in the evening at the Doncaster gym. More information will be posted in DPAC newsletter, website, and Facebook page. Invitation is extended to any parent/guardian(s) at Doncaster and beyond. We encourage you to spread the word to everyone you know. This is for adults only. Entry will be \$5 per person/couple. Need at least 100 people attending to break even. An RSVP will be tracked in order to anticipate numbers. A grade 4/5 presentation on this topic will be presented earlier in the day.

ACTION: Alexis to email event information to all pathway school principles to send out to their families. Ensure that all communication has a summary of what will be presented.

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d. Fundraisers

i. Bottle Drive – October 1, 2016

Volunteers will be needed. For those who cannot bring to the event; drop off at any Bottle Depot and give account: Doncaster Elementary before start of transaction. Information will be in the DPAC newsletter, website, and Facebook page.

ACTION: Save the Date poster to be sent out with weekly week ahead notice from School.

ii. Card Project

Successful and fun fundraiser held last year. Children create a drawing that will be made into greeting cards – just in time for the holidays. Teachers will set aside time in classroom for this activity – deadline to submit art to office – October 14, 2016. Samples returned to child November 9; order deadline November 20; priority orders returned November 28; final orders delivered December 9.

ACTION: Mrs. O'Connor will announce project at next staff meeting so that teachers can plan for activity in class.

iii. Purdy's Chocolates

Alexis has created the account for holiday ordering. More details to follow.

iv. Magazines

Catherine DuBois will inquire with contact to order magazine order booklets and have sent home with families. An easy and successful fundraiser. More details to follow.

e. Craft Fair – Katia Dalkina

- 31 paid and registered to date; 10 interested and awaiting registration/payment; 120 tables available.
- BlackPress and Times Colonist contacted for advertisement
- Creating a floor plan of available spaces to have posted on DPAC website to show where crafters have been placed. Hopefully will help with both potential crafters and visitors to the craft fair on what will be available on the day.
- Volunteers will be needed for the following areas:
 - **Concession:** Alexis volunteered to coordinate food, etc and arrange for volunteers for shifts.
 - **Bake Sale:** One parent has offered to assist – more will be needed.
 - **Kids Room:** need a volunteer and idea of what provide kids in this space.
 - **Signs:** needed to assist with posting signage in community leading up to the event.
 - **Raffle Basket :** need volunteers to create baskets as previous parents/guardians who have done so in the past have since left the school.

ACTION: Katia to provide Jill with a newsletter piece to indicate what volunteers are going to be needed for the craft fair.

- ### f. Hot Lunches – Wendy Huibers applying for online ordering system for hot lunches (and more).
- \$300/year and if sign up before end of June 2017 cost is \$250/year. Payment can be made by credit card, link to PayPal, printing option to pay by cheque. Subway and Booster Juice/Pizza will continue. Order notifications to be sent out in October. More details to follow.

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- g. Treasurer – early notification of outgoing member, Ian Busby, will not be Treasurer after December 2016 as his children will be graduating from Doncaster at the end of the 2016-17 school year. Consideration of mentoring a new person in the role from December –June would be critical. New Process for Reimbursements going forward – email Ian a picture of your receipt and he will then issue a cheque. This is to lessen the chance of misplacing a receipt and have record of expenses in DropBox for tracking purposes. DropBox – Ian is setting up the structure of DropBox files to help with transitioning out of the role and welcoming someone new into the role.
- h. Transportation News – Erin Prescott
 - i. **Walk to School Week**
Erin Prescott will connect with Mrs. O'Connor about the School's interest in participating in this event in October. Erin to provide information for DPAC newsletter.
 - ii. **Saanich Bike Lane Pylons**
please provide feedback to Erin Prescott (good and bad) so she can give to Saanich.

6. Principal Report - Mrs. O'Connor/Mme Paris

- a. **Division sorting:** This week office is busy sorting students into divisions. Both English and French programs have very tight numbers this year.
- b. **Meet the Teacher/Back to School BBQ – Sept 15** – 5PM is meet the teachers; 6PM back to school bbq.
- c. **Professional Development Day – Sept 19** – no school. Teachers will meet to discuss the goals for this school year.
- d. **Terry Fox Run – Sept 30 2PM**
- e. **New Curriculum Reporting** now in effect
 - i. CSL Tool (K-3 still receives number rating; Grades 4-5 receives letter grades)
 - ii. FreshGrade: introducing new software platform to communicate to parents/guardians individual student progress. More details to be announced at a later date.
- f. **Sport**
 - i. **Cross Country:** will begin end of September through October; 2 x practices/week and one meet/week
 - ii. **Swim Club:** Mme Malo will coordinate again this year. **October 18 – November 22** at Crystal Pool; Tyee Swim Lessons. More information to be distributed regarding program.
- g. **Playground Installation Update:** playground was scheduled for installation over the summer; however due to the issues with water filtration in the schools, priority was given to upgrading filtration systems for school fountains, etc. Mrs. O'Connor will be in contact with the district to find out more information on new installation dates. Playground monies and equipment have been received. More details to be communicated at a later date.
- h. **School Assemblies:** will have more first nations content including the Seven Teachings. One value will be incorporated at each assembly including student presentations.
- i. **Key Events**
 - i. Weekly 'week ahead' emails to families: Same format as before- email sent out at the end (or beginning) of week for important events ahead.
 - ii. Photo Day – Sept 22
 - iii. Lick Check – Sept 23 – UPDATED: since postponed until October.
 - iv. Parent/Teacher Interviews – October 5/6, 2016.