

DPAC MONTHLY MEETING: 3 February 2016

Alexis called the meeting to order at 7:03PM.

Thank you to Mme Paris and Mr. Hansen for attending the meeting.

Attendees:

Alexis Osmond

Wendy Hubers

Craig Hichie

Erin Liard

Katia Dilkina

Ian Busby

Jill Nichol

Shannan Knutson

Carrie deBoer

Erin Prescott

Approval - November 2015 Meeting Minutes

Erin Liard motioned/Wendy Hubers seconded.

Cheque Presentation from Coast Capital Insurance

Muriel Sitter, representative, from Coast Capital Insurance (Shelbourne location) presented a cheque, \$1523.78, to Doncaster Elementary for playground fundraising. Annual fundraising at each branch is matched by their head office. Branches nominate and select a community group to donate fundraised amounts to. Thank you to Doncaster parent, Oliver Belisle (daughter Keyana) for nominating Doncaster Elementary as this years recipient.

Committee Reports

Fundraising Committee (Katia Dilkina)

- **Grant applications**

- Applied to **TLC Funds for Kids** a month ago. Outcome still to be decided.
- Applied to **Kidsport**. \$1,000 awarded. Still waiting for cheque.
- **Harbourside Rotary**: Doncaster is not located in the Harbourside Rotary area; however if there is a member at the School (i.e. parent/guardian) we could apply.

▪ ACTION: add to newsletter asking if anyone is a member so we can apply.

- Aside: **Saanich Rotary** is smaller and unknown if they have a similar grant.

▪ ACTION: Alexis to follow up with Saanich Rotary if they have a grant.

- Other **online grant applications** require the Principal's authorization to apply as the ask would be on behalf of the School itself, not the PAC.

▪ ACTION: Katia to arrange a meeting with Mr. Hansen to work together to apply for various grants online.

- **Ministry of Children and Families Development Grant (MCFD)** – maybe apply if we approach the Doncaster Before/After School Care program to participate however the program must be willing to expand (specific criteria)

▪ Suggested to approach School care program for direct ask instead.

▪ ACTION: Shannan to approach Terry (Manager) to inquire.

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- **Direct Ask**
 - Most effective way to raise funds. Last fundraising committee meeting letter for businesses finalized along with budget and playground specs to show potential businesses (~30 businesses identified to approach). Feeling discouraged as not many businesses have been approached since then. Need more support from Doncaster parents to make this a successful.
 - Approached **Tim Hortons** (Katia) – they do not provide funds directly. They can provide donations of food for events.
 - ACTION: Katia to follow up with Kevin to get food for Bingo Night?
 - Approached **Canadian Tire** (Katia) – does not provide funds but will provide gift certificates for future events.
 - Approached **Cloverdale Paints** (Katia) – waiting to hear back.
 - ACTION: add request for help with direct ask in Mr. Hansen's Friday Week Ahead email to Doncaster Families and add to DPAC February newsletter. Interested email dpac.fundraising@gmail.com
- **RBC (Shelbourne/MacKenzie Branch)** (Carrie deBoer)
 - Met with Sarah Walters, Regional Vice-President South Vancouver Island, RBC to apply for potential donation to playground on behalf of Doncaster Elementary (not DPAC) and provided District's charity number and the Direct Ask Letter. When reviewed, if cause is liked a donation will be provided.
 - Doncaster Elementary is the first to apply for 2016 which is optimistic.
 - In addition, the branch provides volunteers to participate/assist community events. Be in contact with Sarah Walters if a future event could use their assistance, with enough advanced notice and availability.

Old Business

Bingo Night (Alexis Osmond)

- Order forms are completed – thank you to Wendy Hubers. Deadline to submit is February 15th to the office. 12 forms received thus far.
- Food: Sushi – Fujiya and Pizza Hut personal sized pizzas (new); Kernels popcorn for concession
- Prizes – Alexis has collected some gift cards, UVic Vikes certificates. Looking for more small treasures.
 - ACTION: Wendy to look in PAC storage room for any leftover prizes from past events (i.e. Halloween Dance Scare Station prizes)
- Bingo Caller – still need one. If no one comes forward Alexis will be the caller.
- Volunteers needed for set up , concession, clean up – on order form if available to help.
- ACTION: add to newsletter

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New Business

Accounting (Ian Busby)

- Monk's Office – still waiting for cheque from school supplies (2015).
 - ACTION: Ian to follow up with Byron and Sarah Crossley.
- Budget
 - Based on projected expenditures and monies still to be collected (i.e. Monk's Office, Christmas Card fundraiser, etc), ~\$55,000 could be donated to the playground (this includes the already \$27, 202.53 in GIC set aside for playground and further \$27, 691.11 surplus).
 - ACTION: Cindy Luchka to contact Blue Imp to confirm playground quote and then contact Mr. Hansen to request him to contact the District School Board for installation quote and request to have drainage issue dealt with prior to installation.
 - Gaming grant monies – might be able to use towards playground as well.
 - ACTION: Ian to research guidelines on what the monies can be used on.

Water Fountains (Bonnie)

tabled to next meeting. Bonnie not in attendance.

Principal's Report

- **Kindergarten Registration (2016)**
 - Both English and French registrations full.
 - First time there has been an in-catchment waiting list for English.
 - 11 divisions French/ 7 divisions English
- **Library Learning Commons**
 - Space in library and adjoining classroom currently under construction to make a Learning Commons or Makerspace.
 - Expected completion: after Spring Break (end of March)
 - Purpose of the space is to have an exploratory space using a variety of information and technology to enhance learning (i.e. computers, lego, fabrics, etc) and exploration with the new curriculum
 - Looking to PAC for possible annual donation to the space (i.e. ~\$1,000/year)
 - Donations to space could be accepted.
- **Ready, Set, Learn (January 28, 2016)**
 - Great turnout of many 3-4 year olds learning about the School. Kindergarten Orientation will take place May 17, 2016.
- **Basketball**
 - Jamboree held and Doncaster's team did very well.
 - Mme Small was the coach.
 - Players displayed great sportsmanship.
- **Playground Chips**
 - District has a new machine to blow the chips on the playground areas – makes it much easier. Intermediate playground has received new chips. Hose on machine

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is not long enough to reach the primary playground from the Cedar Hill side. The School grounds on the other side are still too soggy for the machine to come around. Once drier than the primary playground will get new chips – likely early Spring.

- **Report Cards**
 - Distributed March 10, 2016
 - New reporting structure still has lots of drawbacks and parent feedback is still being collected.
 - Revisions to the new report cards are still being revised by the District.
 - New curriculum currently has no reporting structure.
- **Grade 5 First Aid Instruction**
 - Two dates prior to Spring Break are being discussed. More to follow.

Vice Principals' Report

- **Victoria Symphony** – Grades 2 & 4s will be attending the symphony on February 16
- **Arts Starts** – February 17 with Duffle Bag Theatre. Thanks to DPAC for being supporters of this program.
- **Swim Club** – on Tuesdays for six weeks after school. Mme Malo is still the teacher sponsor for this program.
- **Tennis program** – a few classes will be participating in a 4 week tennis program.

Close Meeting at 8:12PM

Next Meeting: March 4, 2016