

DPAC MONTHLY MEETING: 5 OCTOBER 2017

Cindy Luchka called the meeting to order at 7:08 PM.

In Attendance:

Katia Dilkina	Mercedes Schmidt	Sam Hampton
Cindy Luchka	Glenn Wagner	Adrienne White
Erin Prescott	Robin Grazley	Melissa Miller
Katie Ryan	Marika Glickman	Joosun
Natalie Buchmann	Jennifer Orrange	Fiona Ely

Staff: Ms. Brenna O'Connor, Mme Josee Paris, Mrs. Abigail Bigam

1. Welcome to all and roundtable introductions
2. Guest - Cst. Shannon Ogilvie, Saanich Police Liaison
- Was not able to attend
3. Abigail Bigam – Garden Project
 - 5 or 6 keen staff on Greening Committee
 - Create a garden and outdoor classroom
 - Also looking at ideas for the courtyard
 - Pathway to the garden with indigenous plants all along
 - District has a required laid out plan, a lot of regulations, the district has to assign most of the work and can not be done by staff, parents, or students
 - Other schools have received grants for creating an outdoor classroom
 - Expensive - \$1000 needs to be set aside right away in case it needs to be removed
 - Hooking up to water is approx. \$900
 - Will now research non-profit organizations to assist in landscape design
 - Looking for grant writers
 - next step is to apply for grants and fill out application form with the district
 - Shelbourne Community Kitchen has a garden – perhaps they could tend to and use fruit/produce throughout the summer
 - Natalie Buchmann reported that Sidney Elementary has a fantastic garden
 - Habitat Acquisition Trust worked with Oaklands to restore Garry Oak Meadow
 - Garry Oak Meadow still off limits – signs are up, but more are required
 - Assessment has been done - \$10,000 to restore the Garry Oak Meadow
 - District has said they do not have funds to apply to this restoration
 - If trees need to be cut down, they could be used for stumps for seeding in the courtyard
 - Garry Oak Society
 - Connect with family schools, perhaps high schools that are working on ecosystems or environmental initiatives
 - Parks Canada may also be able to support in some way
 - Erin (PAC Treasurer) recommends grants and will encourage parents to think of ways to support the greening initiatives and the staff's plans

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4. Principal and Vice Principal's Reports – Brenna O'Connor and Josee Paris
 - Started year with Pro-D Day, dug deeper into reconciliation – blanket exercise (colonialism – walking through the history of Indigenous people)
 - o Took ideas to classrooms on Orange Shirt Day
 - Working on Gardening/Greening Environmental Stewardship Program
 - Looking to transform Maker Space and turn it into a Learning Commons Area
 - o Thank you to the PAC for contributions to the Maker Space and Technology
 - Sports :
 - Cross-Country going well. A couple more meets, and then the final via buses instead of parents having to drive
 - o 78 students in Cross-Country from Grades 3-5
 - Request to add age/grade groups for Sports and Music so that parents can find out when certain activities are offered and also the typical day of week for future commitment
 - Swim club for grades K-5 with Tye at Crystal Pool coming up – Mme Malo is organizing
 - Signed up all Grade 3 & 4 students for tennis lessons in the Spring
 - o Instructor comes to the school and uses compression balls are used – a little bigger and softer than a true tennis ball
 - Administration has been busy with staffing and the last post for a Thursday/Friday music teacher will be filled soon. The current music teacher will teach Monday-Wednesday and then teach Kindergarten French Immersion on Thursdays/Fridays sharing with Mme Harrison
 - FSA – provincial testing for Grade 4's in October/November instead of the New Year
 - o One less component in writing in more self-reflective questions
 - o Some parts online and some parts in a booklet
 - o Parents are required to sign and opt out with valid reason
 - o Parents get a report home for students that complete testing
 - Technology update – the school received new Chrome Books
 - o Each class now has 2 or 3 iPads, and classes can share them
 - Liaison Officer will be doing some Halloween Safety talks – October 27th
 - Litter Patrol has not yet started, but would be a good idea to start soon
 - Lunch supplies for children without a lunch is provided by school in limited supply and could be supplemented by PAC
 - Comment that a bowl of fresh fruit could also be available
 - Fruit is distributed every couple of weeks as well as milk
5. June 2017 Minutes to Approve – motion to approve by Katia Dilkina, seconded by Katie Ryan
6. Class Reps – Katia
 - Every division has a class rep
 - They should be collecting lists and a distribution email list
 - Hopefully the PAC can start sending out emails through class reps soon
7. Craft Fair – Katia
 - Set for November 25th. Things are going very well, 100 tables booked and paid for and all areas are booked – hallways and gym.

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- Do we cap it, or created a waitlist, or open up the “dead-end” hallway (but would vendors be okay with that location?)
- The library is also available because the Scholastic Book Fair is not happening this year
- The idea is to do kid tables in the library – they can get a table for either \$20 or a 50/50 profit with a cap of \$20
 - o Young Entrepreneur idea
 - o Good spot for them in the library – especially since it is away from the busy traffic of the craft fair
 - o Administration to announce it to kids to the school
- Maybe not the best idea to oversell tables if it could create problems
- Tables are required, we have approx. 57 (6 ft) in school and 65 (8 ft) will come from Spectrum
- Christine and Mercedes to organize the bake sale table again, notice will go out closer to the event
- Advertising is out, and a parent in the school is taking care of Social Media
- Online registration has been fantastic this year
- A huge Thank You to Katia for organizing this big event
- Signs are an issue this year – we need more and the current signs are getting worn out – should we invest in more signs this year?
- Vista Print may be an option for pricing
- Another option would be to get a banner – will also look into better pricing
- Signs could say “This Saturday” instead of having a date
- Consensus seems to be to work with the signs from this year, but add a banner
- Raffle tickets – possibly Jenn Bateman again
- Concession will need a lot of volunteers
- Is anyone interested in organizing something for the kid room? – will send out the request throughout the whole school

8. Back to School Picnic – Katia/Erin

- Great turnout – thanks to volunteers, \$600 funds raised
- Next year – option to have Red BarnBQ – they cook the hotdogs and hamburgers and (hopefully veggie options) and supply all the fixin’s
- They cost \$250 to come and then the PAC can get \$1.00 from each sale or increase prices to raise more funds
- Book Red BarnBQ in March
- Better coordination of volunteers needed for next year

9. Treasurer’s Report – Erin

- Finances – review of budget
- Gaming grant came in
- Needs to look at the money in the Savings account and put money away for Playground Fund in a term deposit and better interest accounts
- When will we send out a Parent Ask letter for suggested donation of \$20/student?
- Glenn would be happy to write and send out the letter – sooner better than later
- If we can accept by PayPal or e-transfer then an email form is most useful

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10. Halloween Dance, October 27th – Need Volunteers to Organize (Marika, Sam, and Katie)
 - This can be as big or as simple as preferred, some years there are fun stations/games, etc, some years it is just a dance
 - If we can have a couple of volunteers to organize and then we send out a request to the parents of the school and we will be able to get more volunteers for the night of the dance
 - Marika, Sam, and Katie volunteer to organize the dance
 - Katia reported that Elizabeth knows a DJ and will contact
 - Halloween Photo Booth Idea – Marika to ask photographers

11. Crossing Guards – Erin
 - We currently do not have a crossing guard at Cedar Hill and Rowan or Shelbourne and Cedar
 - It is a paid position through Beacon Services
 - Erin has been in contact with Kate Bernier with CRD, she mentioned that someone may be coming in October for Cedar Hill and Rowan
 - Possibly if we send out job description and highlighted grandparents/aunts/uncles
 - Maybe reach out to the church at the corner of Shelbourne/Cedar and the Shelbourne Community Kitchen

12. Earthquake supply refresh – Erin/Cindy
 - Natalie to take this on and purchase supplies at Costco as needed – budget of \$600 for yearly supplies
 - Cindy to possibly look into the price for 5 year bars and water for more than 1 year
 - o Children typically will not eat such pre-packaged rations, as they are made for adults

13. Lice Check
 - There have been several cases in the school so far
 - Last year the PAC did not do lice checks, do we want to start doing them again?
 - Consensus that PAC will not perform lice checks unless a strong need for it arises

14. Survey to find out best night of the week for PAC Meeting – Cindy/Katia
 - Is the 1st Thursday night of the month THE best night for a PAC Meeting
 - Will we get more people coming if we changed the night?
 - Good idea to send the survey, regardless of the results
 - Suggestion that parents may hold back from coming to meeting because they know they do not have time to commit to PAC or volunteer for events or ongoing responsibilities

15. Parent Education Funding from SD61 - Brenna
 - An opportunity to hold a speaker night/workshop there can be money available to supplement the cost
 - It is a great opportunity, but was not on our radar for this year
 - We would need someone to own this event

16. Thrifty Foods and Fairways Cards – Erin
 - Program is up and running again
 - Class reps to send out info for signing up for Program

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17. QSP Magazine Fundraiser – Cindy

- Low-key fundraiser, PAC receives 37% of subscription
- Magazines brochure and instructions for buying and renewing subscriptions will go out soon

18. DPAC Monthly Newsletter

- Needs a volunteer to write/create (from templates if needed)

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