

2025 May 6th – Doncaster PAC Meeting Agenda

6:45pm – Open Meeting/Territorial Acknowledgement

Jodi Green opened the meeting at 6:50pm with a territorial acknowledgement

In attendance:

Jodi Green
Laura Mercer
Daniel Perrakis
Warren Weicker

Dustin Wallace
Olivia Furlong
Evelyn Gregory
Mikyla Zolyps

Sona Narses
Brendan Berbenuik
Anthony Kennedy
Nic Green

Staff- N/A

OLD BUSINESS / PAST EVENTS

Approval of minutes from April meeting- Mikyla Zolyps and Warren Weicker approved the minutes from April 2025

April Fundraiser Wrap Ups

- Growing Smiles Fundraiser raises just shy of \$400. Next year will be replaced by a West Coast Seeds fundraiser.

2025 Upcoming Events/Fundraisers

May Events:

- **Hot Lunch**
 - One additional Hot Lunch in June, date TBD with an assortment of options for the last hot lunch of the school year.
 - Still looking for a volunteer for this position for next year, will be brought up at the Welcome to Kindergarten event
- **Spirit Wear**
 - More spirit wear was purchased for PAC inventory, are in the PAC closet
 - Includes Doncaster parent shirts and all kids sizes
 - We will no longer be purchasing plastic water bottles
 - Adam Bartosik is on a break for the summer, everything will be sold from the inventory and new stock will be ready as of September via Adam's website upon his return

- **VCPAC**
 - Next meeting will be May 13 at Willows school
 - VCPAC is a collection of the PAC's in SD61, voting on issues in the district, any parent of a child in the district is able to attend
 - Meetings are in house and online via zoom

- **May 14th - Welcome New Parents**
 - Laura, Jodi and possibly Dustin will attend to do a quick 10 min slideshow presentation to new parents.
 - Will include a slide about new initiative for safety team and recruitment for hot lunch volunteer
 - Swag bag to include DPAC business card and Spirit wear dragon sticker
 - Include spirit wear and fun lunch websites on business cards moving forward

- **May 15th Movie Night- Inside Out 2**
 - Process started to secure Square Payment Processor for payment of concessions, will be ready to use for movie night
 - Olivia met with Jen Cox about technical side to run the event and set up
 - Need to touch base with the after school care program as they use the gym- will need to be asked that they pay outside so gym can be set up.
 - Cash box in the office drawer is empty, \$200 cash float in the safe, will need to have Jodi/Laura take money out of the cash float
 - Olivia will be purchasing snacks from Costco
 - Question of DPAC purchasing a popcorn maker for events; Jodi vaguely recalls seeing one in the closet.
 - Discussion of how to manage popcorn maker on site, would need someone with food safe certification

- **May 24th Yard Sale Event**
 - 16 tables currently sold, would like to see 40 sold (maximum number of tables available is 50)
 - Follow up with Cedar Hill Secondary to have info sent to parents of entire school (currently sent out to Cedar Hill PAC), also send information to preschool on site

- Large banner will be put up on Cedar Hill Rd on Monday the week of the event (Poster says “join us this Saturday”)
- Food trucks, bouncy castle and face painter all confirmed. designated table and those funds will go towards their fundraiser.
- Still looking for some volunteers to help

Treasurer Budget Presentation on PAC funds

- **Current year review**

- 85K total holdings in account
- Some things didn't happen this year that was allocated in budget- eg parent donation for special projects
- Some events/fundraisers did better than expected this year- winter Purdy's and Bingo night.
- DPAC puts on a lot of events that are non fundraising such as back to school picnic, halloween dance, end of year BBQ
- 10K allocated for special projects- this year used 5K for school laminator

- **Next year**

- More money to be put in GIC- 40K
- Adventure playground- 30K
 - New playground is in the reserve quote phase
 - Question about changing flooring on the big kids playground from blue squishy flooring to wood chips for safety reasons. This can be taken on as a special project next year, action item to look into cost of replacing flooring
- Update bylaws- possibly updated last in 1990's
- Parent Ed-is there an interest for a parent SKI safety workshop? (Cedar Hill has a ski team); last budget for parent Ed is about \$250
- 428 kids next year (vs 416 this year) X \$22/student (vs \$17 this year)
- Budget voted all in favour to adopt the budget as presented

NEW BUSINESS / UPCOMING EVENTS

- **Admin Special Request**

- Voted to pay off the \$2,228.78 school supplies debt from DPAC special projects budget.

- **School Supplies 2025/2026 Calendar Year**

- Will be moving forward with the option of Staples ordering if parent choose to bulk order supplies

- DPAC volunteer will input the teacher lists- Evelyn Gregory
- Only offer home delivery for seamless organization by parents of items
- **Rifflandia Fundraiser**
 - Information just released that Rifflandia has partnered with Doncaster to give our PAC 15% of sales from tickets sold with the code “DONCASTER15”
- **Positions to be filled for 2025/2026 school calendar year still needed:**
 - Sona will stay on to help assist the new fun lunch coordinator volunteer
 - Subject will be brought up at New Kindergarten family event to recruit a volunteer
- **June 19th End of Year BBQ**
 - Volunteers needed
 - Google form needs to be created and managed
 - Laura to lead parent committee to help organize final details
- **June 27th Staff Appreciation Breakfast**
 - Approved to hire a food truck so staff do not have to clean up after the event
- **Safe Routes to School**
 - Plan for Doncaster in place to be updated 2025, but not yet updated
 - Traffic a concern for many on Cedar Hill Rd
 - DPAC can support via a safety committee; ideas include help to canvas letters, signage, walkabouts/safe route to school, fixing the sidewalk on Derby corner, speed reader signs etc
 - Possibly have a booth at the upcoming yard sale to find out what the parent concerns are
- **DPAC parent email lists**
 - Weak mailing lists this year
 - Look into something parents can easily do on the first day of school such as a QR code to opt in

PRINCIPAL and VICE PRINCIPAL's REPORTS

- **School Update**
 - Staff unable to attend due to scheduling conflict, points below read from their report
 - Student led conference May 8
 - Track and field grades 3-5
 - Welcome to Kindergarten May 14

- May 9 Grade 4 emergency preparedness workshops
- May 20-23 grades 4&5 bike lesson through capital bikes
- Freezie Fridays May 9, 23, 30
- Grade 5 transition to middle school
- Lots of school clubs!
- Alive classrooms- chicks butterflies etc
- Class trips to round out of the school year, however no school wide beach day this year