

DPAC meeting
September 9, 2025

Door prize

6:50pm- Jodi opened the meeting with a Territorial Acknowledgement

In attendance:

Ben Laird	Kelsey Cook	Olivia Furlong
Nicole Laird	Bri Brake	Hyunseon Kyong
Sona Nicholas	Brendan Berbenuik	Molly Pilchar
Mikyla Zolpys	Rafael Moyano C.	Evelyn Gregory
Elise Patten	Ompnakash Mishna	Jodi Green
Anthony Kennedy	Warren Weicker	
Myesha Lyndan	Alicia Rippington	

Staff: Jen Cox, Ingrid Fawcett

Introduction of current DPAC executive/team photo

Who is DPAC-Mission statement

We are a dedicated group of **volunteer parents** representing the school community to bring your child's class all the awesome extras that make going to school at Doncaster even more amazing!

- Fundraising for extra classroom items, playgrounds etc
- Host school events (picnics, dances etc)
- Hot lunch
- Connect class peers

OLD BUSINESS

June Minutes Approval

Sona and Olivia approved the minutes from June 2025.

June events recap

PAC Storage closet cleanout

- Lots of items in the PAC closet, Thanks to Sona and Jodi who labelled and organized all the items for future use

End of year BBQ- event feedback

- Thanks to Laura for her notes on organizing and running the BBQ

- Volunteers had bright yellow shirts- but parent volunteers didn't have anything that made them stand out; look at the possibility of arm bands or a pinny to distinguish them from parents? Look into this in the budget
- Inflatable company delivered the incorrect order; decision to go with a different vendor for next year
- Ran out of food and had to do a secondary pizza run; need to give advance warning for parents to pre-order, emphasizing first come first serve, pre order is essential!
- Some preorders were gone before families arrived to claim them
- Issue of cheaper hot dog/vs premium preorders and mixups; possibly have less choice next year
- Event is a last minute one- many people won't register on site, need to have more additional food for people that do not preorder
- Overall a great event and lots of fun was had!

School supplies

- All parents had to buy supplies on their own this year (school wasn't responsible for bulk orders to distribute)
- Should PAC do this for the parents next year? We could pick up all the materials and make the kits for everyone; families would pick up at school; the school supply list comes out Mid- May so we could do it shortly afterwards.
- Last year PAC was left with 2K to pay from parents that didn't pay last year
- Sona said we can put the supplies on the hot lunch site for parents to buy what they need that way
- This would require a team to put that all together- logistical nightmare to put so many kits together! Is this a good use of PAC parent volunteer time?
- Staples website was super easy to do- orders delivered to individual homes and easy to use
- Consensus that there needs to be better communication to parents about school supplies, when they can order it, and about using the Staples website to order early so supplies don't sell out.

Staff appreciation breakfast- thank you for staff June 27th

- Country crepes truck
- Great selection for next year- attended to allergies
- Staff were very appreciative

Doncaster Community Garden

- Mrs. Bigam- Garden caretaker
- Stephanie PAC Garden Rep
- October 18 garden clean up
- During meet the parents BBQ, garden will be open for parents to get excited about it; classes will be weeding and harvesting seeds before the clean up; looking for large pieces of cardboard to kill the clover and weeds

- Wish list items- shovels for kids (3 foot shovels); support structures for growing peas/beans; concord grapes want to expand- can we build something to arch over the gate do they have some structure?
- Myesha volunteered her husband to help to build a trellis! Thank you!

Safety Committee

- Dustin Wallace created letter to explain need for traffic safety near Doncaster
- Letter contained a safe routes to school survey

Ongoing Projects

- Updating existing PAC documents; starting working on an events binder of all information, as well as a digital copy on the PAC google drive

VCCPAC

- BCC PAC Rep Needed!
- Parent volunteer who goes to district level meetings and bring relevant info back to PAC meetings
- Treasurer to re-new Doncaster's registrations to BCCPAC \$100 annual fee once a representative position is filled

TREASURER UPDATE

- co - treasurers Dan and Alicia
- Playgrounds, gaga ball pit, garden are all past PAC projects
- Responsible for applying for provincial gaming grant
- Every year the budget is roughly 30K
- Starting the year with about 80K assets
- 10K set aside for special projects- lots of room for innovative ideas to benefit our kids and the school
- Construction projects involves the school district- may be slower to see results
- Email treasures for reimbursement if parent bought something for an event

NEW BUSINESS

ByLaw update

- Olivia got a quote from a lawyer but she thinks we can update the bylaw ourselves
- Need to consider if we want to be a society again and what that means
- Olivia did a draft but a lot of input is still needed from the group. She pulled bylaws from other french immersion schools to make a good skeleton
- Should look at this at our next AGM
- Are we going to be a society or a PAC under the school act?
- We may need to be a society in order to have a bank account (as we can operate more easily with institutions like banks when we are a society), but then there is a need to file yearly reports as a society.

PAC Calendar

- Giving parents notice now with a calendar of PAC events so it's not last minute; hoping for better parent engagement for volunteering events if parents know of all the dates in advance
- Will be given to class reps to distribute

Meet the teacher event and Back to School Picnic

- Band has been booked
- Volunteer lead needed for set up- give band an extension cord and help them set up
- Candy time and hot dog vendor onsite for purchases (these 2 vendors do not have a fee)
- Should we book a Bouncy castle? Parents have asked for this in the past at this event. It was determined that it is too difficult to coordinate parent volunteers at the beginning of the year; weather is also a toss up in September- vote for no bouncy castle at this event.

Class Reps

- Flyers were put in students' bags last week when classes were confirmed, QR code to opt in for the parent contact for PAC; call for class reps; Whats app Text list.
- Handout yielded 10/20 class reps from the handout
- The survey closes at the end of Sept.
- Survey - inclusion in the PAC contact list and the whats app group are separate opt ins
- Are there other platforms that are more secure? Currently have a whats' app group because it is coordinated by a PAC parent; parent volunteer to coordinate a different platform

School spirit wear

- Kids and adult shirts, water bottles etc
- Working with Adam to design a kindness shirt/anti bullying shirt design contest
- Need a new rep for spirit wear (Sona temporary). This is an easy position as Adam does most of the work. The PAC rep coordinates the grade 5 apparel; any other new designs to add/take away, update the numbers of how many shirts PAC has in inventory etc
- Dan stepped up to take on this role, thank you!

Created by Kids

- Class art project that turns into gifts (mugs, cards, magnets etc)
- PAC takes 30% of revenue
- Great Christmas gift for family members

Fun Lunch

- Volunteer run
- Liz Csori PAC volunteer coordinator this year
- Need parent volunteers on the day of to organize and distribute

Parent Educator Coordinator

- Mikyla is the PAC rep.
- Will be looking into a program on stress for parents

Library Volunteer

- Library is asking for parent volunteers to come in and help shelf books; parents can email Mrs. Coons to coordinate dates/times.

Teacher Wishlist

Wishlists include:

- Upside down map (southern and northern hemisphere reversed)
- Adult bus passes for field trips
- Headphones for chrome books
- Softs seat for reading corner
- Wireless computer mouse

OPEN FLOOR QUESTIONS

Wifi modem

- PAC had an apple square wireless terminal for payments- but we needed a wifi booster (dead zones in the school)
- Brandan will take this on again, will be responsible for the non contract modem (pay each month) and get reimbursed by the treasurer. It can be suspended for the months we do not have events booked.

Craft Fair

- current PAC volunteer will be doing it one last year
- PAC volunteer gets emails from vendors, organizes tables on the day of/take down of tables
- One of the biggest fundraisers of the year

Popcorn maker

- found hidden in the school. It needs to be industrial cleaned by someone food safe certified

SCHOOL ADMIN UPDATE

- Great school community and thanks for attending the PAC meetings
- Changes in playground zones- separate the primary and intermediate students- wasn't safe to have all kids running around at recess together
- Fields and gaga ball pits are not open year round
- Zip line- 3 year injuries evidence not around the zipline but spinner and monkey bars
- Decided to close gaga ball pit when the field is open and put EA support at zip line at recess

- Fields closed for the majority of winter until spring; at that point the gaga ball pit will be open.
- Open house, Principal and VP walk- meeting at 3 different locations on 3 different mornings- part of walk/bike to school- need some PAC support
- Terry fox run- small assembly, kids run in honour of Terry fox
- Orange shirt day- meeting at oak tree in afternoon for drumming circle
- Cross country gr 3,4,5 8:15- parents can join to train too!
- Jerseys- PAC to sponsor? Some still have the old logo so we need to revamp the sports jerseys
- Lunch monitors started Monday
- Grade 5 strings

Meeting ended at 8:11pm