

Doncaster PAC – December General Meeting

Date: Tuesday, December 2, 2025

Time: 6:45 pm

Location: École Doncaster School Library

Chair: Laura Mercer

In attendance

Anthony Kennedy

Clayton McKay

Dan Perrakis

Laura Mercer

Kim Stockdill

Olivia Furlong

Dustin Wallace

Warren Weicker

Oona Jean

Alicia Rippington

Mikyla Zolpys

Evelyn Gregory

Sona Nicholas

1. Call to Order & Welcome

- Laura opened the meeting at 6:50pm

2. Acknowledgement of Traditional Territories

3. Verification of Quorum (Minimum of 10 members)

- 11 members present (at start of meeting); quorum met

4. Approval of Agenda and Past Meeting Minutes

Proposed Motion: That the December 2nd, 2025 agenda be approved

MOVED by Alicia, seconded by Oona; **CARRIED**

Proposed Motion: That the November 4, 2025 minutes be approved.

MOVED by Dan, second by Mikayla; **CARRIED**

5. Greeting from Doncaster's School Police Liaison Officer

- Clayton McKay - Saanich Police Officer
- Goal is to be a resource and support for students
- There are some programs that can be presented to students, depending on grades/ages; social media for middle school, possibility a similar program for elementary school that can be presented
- Clayton will be in full uniform when visiting the school (needs to be ready to respond if needed).

6. President's Report

- a. Executive roles update

Highlights from Nov 18th Executive meeting shared with general membership. (Execute Meeting minutes will be posted to DPAC website.) During that meeting:

- Appointed Laura from VP to president
 - VP was vacant and Warren was voted into the VP spot
 - Warren has signing authority. (Note: Laura does not have signing authority. She is married to a treasurer and will not be asking for signing authority at this time).
 - Bank wants to have the minutes for the November executive meeting to show the new signing authority
- b. Nov 22nd Christmas Craft Fair summary
- \$6500 from tables rentals
 - \$1247 bake sales, raffle, concessions combined
 - Wifi reception was a barrier in the past; this year wifi was connected and was successful.
- c. Purdys Fundraiser status & revenue
- \$1547 revenue, orders sorted
- d. Upcoming December events
- Holiday Family Portrait fundraiser: Wed Dec 3rd @ 4-8 pm, library. Currently 1 spot available; DPAC gets the booking fee (\$20)
 - Holiday Family Movie Night: Thursday Dec 18th @ 6:45 pm- Steph Churcher will organize, a movie poll will go out in the December newsletter.
- e. Parent Engagement Survey results
- communication channels for DPAC
 - 42 respondents, most useful information was that the monthly newsletter and school wide emails are used the most by respondents; only a small amount of people use the display window to get their information, 90% of respondents said overlapping commitments was a barrier for PAC engagement; a lot of people added their contact information with a specific volunteer interest and wanted us to be in touch with them to help out in the future.
- f. Plant seeds for short & long-term planning for 2024-25 surplus of \$11,031.76
- There was less spending than intended for this year. In future, if we want to spend this additional money. DPAC has some options including:

i.2025-26 Budget amendment options

1. Increasing allocations within existing line items (e.g. music, emergency preparedness, Design Thinking (aka MakerSpace))
2. Adding new line item (e.g. Field trip transportation)

ii. Resubmit Nature Play Space proposal (Phase 1 & 2) through SD61 for quote

- **ACTION ITEM:** Get a sense of the cost to see if DPAC is interested in pursuing this. Laura to look into this in January.
- Questions of what is the best place for a new play space; an opportunity to improve drainage in our field, could this be an additional play space for the winter?

7. Treasurer Update

- a. Donation received in November: \$2,500

ACTION ITEM: to consider at another time

- b. *Proposed Motion:* That the Doncaster Parent Auxiliary Council approve the transfer of \$20,000 into a "[1 Year Better than Cash](#)" GIC, redeemable after at least 6 months to retain accrued interest (2.60% as of 25 Nov, 2025);

MOVED by Dustin, seconded by Oliva, all in favour, **CARRIED**

- c. Proposed Motion: That the Doncaster Parent Auxiliary Council approve the transfer of \$20,000 into a 2 year GIC (compounding 3%) - not redeemable

MOVED by Warren, seconded by Kim, all in favour. **CARRIED.**

8. Ongoing Business

- a. Jersey revision options to reflect the dual track status of École Doncaster School

i. Option 1: Add "Doncaster School"

Possible Motion: That the Doncaster Parent Auxiliary Council approve an expenditure of \$828.80 from the remaining \$851.57 Special Projects line to revise the 200 new athletic jerseys to include "Doncaster School" beneath the current "École Doncaster" and number on each back. (see below)

ii. Option 2: Add "Elementary School"

Possible Motion: That the Doncaster Parent Auxiliary Council approve an expenditure of \$828.80 from the remaining \$851.57 Special Projects line to revise the 200 new athletic jerseys to include "Elementary School" beneath the current "École Doncaster" and player number on each back. (see below)

iii. Option 3: No change

Possible Motion: That the Doncaster Parent Auxiliary Council make no revisions to the current athletic jerseys.

Discussion & Vote

All in favour of a revision

Option 1- no votes

Option 2: **MOVED** by Dan, seconded by Dustin; all in favour. **CARRIED**.

Option 3- no votes

b. Constitution & Bylaws update – Oliva F

i. Background

ii. Proposed timeline with Jan & Feb 2026 General Meeting focus themes

- 2 sections to discuss at next meetings: purposes and roles of the executive
- Send any comments on additional sections to Olivia
- PDF of drafts for anyone to access

c. Road Safety Committee Update - Dustin W

Vision Zero application - grant application has been completed

Volunteer Saanich speed boards

Quote interest in sandwich boards

- ACTION ITEM: Clay will look into the Saanich Speedwatch Program (run by the Saanich Police Department that uses volunteer operated speed reader boards).
- ACTION ITEM: Dustin to contact ICBC for the walk slowly signs- do they still provide the signs free to the public

d. Fun Lunch Update – Sona N

- Fun lunch will typically occur the 3rd Wednesday of each month; 2nd week for months with Holidays (Dec/Spring Break).
- Parents can email Sona if they are wanting hot lunch for their child and need financial support.
- DPAC does sponsor a few families, Sona also orders a few extra meals to cover kids that don't have lunch.
- Hot lunch menu options in a variety of price ranges.

- Hot lunch made \$2300 extra which wasn't in the budget- Sona proposed to add it to teacher wish list items
 - **THOUGHTS:** Should we eliminate the fundraiser component of fun lunch to make fun lunch accessible to everyone? Can we recirculate the revenue money to support other kids?
 - **NOTE:** if we get rid of fun lunch or its fundraising, it will change the structure of the budget
 - **IDEA:** Look at eliminating fundraising over a longer amount of time (eg. over a 3 year period), with the goal to no longer upcharge for meals.
 - **ACTION ITEM:** fun lunch fundraising a topic to discuss at a later meeting
- e. Volunteer to update the outdoor school reader board sign letters monthly
- Upgrade to a digital sign in the future?
 - **ACTION ITEM:** looking for a volunteer for this task

9. New Business

- a. WestCoast Seeds Fundraiser – Evelyn G
- DPAC has been approved for the fundraiser, awaiting more information from West Coast Seeds; proposed fundraiser timeline was mid January 2026.
- b. January events
- Friday January 23 set aside for an event- Board Game Night? Talent Show? Another idea or defer?
- **DECIDED** to defer (Bingo event is 2 weeks after)

ACTION ITEM: Plug Mabel's Labels fundraiser!

10. Principal & Vice-Principal School Update

- Reportcard writing

11. Adjournment

- Meeting adjourned at 8:07pm by Laura second by Alicia

ADDENDUM (Item 9a)

Current New Jerseys (Option 3 reflects a preference for “No Change”)



Proposed Revision Option #1: Addition of “Doncaster School” below the number on each back.



Proposed Revision Option #2: Addition of “Elementary School” below the number on each back.

Front 10" wide

