

Doncaster PAC – Annual General Meeting Agenda

Date: Tuesday, April 7, 2026

Time: 6:45 pm (Dinner & Social at 6:30 pm)

Location: École Doncaster School Library

Chair: Laura Mercer

Attendance

Laura Mercer	Brendan Berbenuik	Warren Weicker
Stephanie Chrucher	Sona Nicholas	Dan Perrakis
Olivia Furlong	Heather McNally	Dustin Wallace
Evelyn Gregory	Mikyla Zolpys	Oona Jean
Nicole Laird	Alicia Rippington	Anthony Kennedy

1. Call to Order & Welcome

- Meeting started at 6:51 pm

2. Acknowledgement of Traditional Territories

3. Verification of Quorum (minimum of 10 members)

- Start of meeting had 13 members present, quorum met

4. Approval of Agenda

- a. Proposed Motion: *That the Tuesday April 7th, 2026, agenda be approved.*
MOVED by Dan, Seconded by Alicia

5. Approval of Minutes

- a. Proposed Motion: *That the Tuesday March 3rd, 2026, minutes be approved.*
MOVED by Dan, Seconded by Warren

6. President's Report

- Nothing to report

7. Treasurers' Year-to-Date report & presentation

- Breakdown of revenue and expenses items
- Budget meeting at next DPAC meeting- May 5th
- Thinking of next projects (possibility of gym upgrade, playground); also upkeep of current equipment (eg. rubber flooring at spinner)

8. Constitution & Bylaws Presentation & Vote to adopt (Olivia)

-Can be revised in the future to fit changing needs, it is a living document, any changes can be voted upon at a general meeting (75% of quorum)

- a. Proposed motion: *That the new Constitution and Bylaws be adopted.*
MOVED by Laura. All in favour, none opposed. CARRIED.

9. Election of Doncaster PAC Executive for 2026-2027

- a. Overview of executive roles
- b. Call for Nominations
- c. Elections for the following positions:
 - i. President
Nominees: Laura Mercer
MOVED by Sona; all in favour. CARRIED
 - ii. Vice President
Nominees: Warren Weicker
MOVED by Laura, all in favour. CARRIED
 - iii. Secretary-
Nominees: Evelyn Gregory
- MOVED by Laura, all in favour. CARRIED
 - iv. Treasurer
- Nominees: Alicia Rippington
- MOVED by Dan, all in favour, CARRIED
- **ACTION ITEM:**Recruit for a co-treasurer
 - v. Member-at-Large
-Nominees: Sona Nicholas
-MOVED by Laura; all in favour. CARRIED

10. Establish volunteers into Coordinator & Lead roles (non-executive positions)

- i. Website coordinator-Warren Weicker
- ii. Social Media coordinator- Brendan Berbenuik (last year in the role)
ACTION ITEM: recruit for a co-position to train for next year
- iii. Newsletter lead- Oona Jean
- iv. Fun Lunch coordinator- no volunteers
ACTION ITEM: recruit for a new person, Sona will continue if no one else is interested but can only continue to do fun lunches every second month.
- v. Parent Education coordinator- Mikyla Zolpys
- vi. Road Safety lead- Dusin Wallace
- vii. School Garden liaison- Stephanie Churcher
- viii. Christmas Craft Fair lead- Nicole Laird
- ix. Movie Night lead- Stephanie Churcher
- x. SpiritWear coordinator
ACTION ITEM: Adam's last year,need to find a new vendor to print merchandise; table to the executive
- xi. Representative to VCPAC ([Victoria Confederation of Parent Advisory Councils](#))
- xii. Representative to BCCPAC ([BC Confederation of Parent Advisory Councils](#))
- Dan Perrakis potentially if someone steps up as co- treasurer

11. Doncaster 5th Annual Community Yard Sale: Sat May 23 at 10am – 2pm (Oona)

- 5 table sales so far

12. Road Safety Update: Vision Zero grant received & Ready Set Roll program (Dustin)

- \$17500 for permanent speed readers
- Ready step roll program approved
- Would like another few parents to get involved

13. Additional meeting comments:

- Plan to end meetings at 8pm
- Shorter reports in the future and build in discussion time after the official meeting ends
- Admin reports to the end of the meetings

14. Adjournment

- The meeting ended at 8:15 pm.