

Doncaster PAC – General Meeting Agenda

Date: Tuesday, June 2, 2026

Time: 6:45 pm

Location: École Doncaster School Library

Chair: Laura Mercer

Attendance:

Laura Mercer
Evelyn Gregory
Anthony Kennedy
Brienne Brake

Chrispin St Paul
Brendan Berbenuik
Stephanie Churcher
Dan Perrakis

Warren Weicker
Nicole Laird
Alicia Rippington
Oona Jean

Staff:

Sanjiv Galhon
Lisa Taylor

1. Call to Order & Welcome

- Meeting began at 6:49pm

2. Acknowledgement of Traditional Territories

3. Verification of Quorum (minimum of 10 members)

- Currently 10 members at the beginning of the meeting, quorum met

4. Approval of Agenda

- a. Proposed Motion: *That the Tuesday June 2nd, 2026, agenda be approved.*

MOVED Warren, seconded by Dan. CARRIED

5. Approval of Minutes

- a. Proposed Motion: *That the Tuesday May 5th, 2026, minutes be approved.*

MOVED by Warren, seconded by Ben. CARRIED

6. Old Business

- a. Welcome to Kindergarten (Laura)

- Feedback: parents would like less slide presentation format, more time in school/classrooms

- i. Proposal: Virtual DPAC information night: Tuesday Sept 8 (6:30 pm – 7:15 pm?)

- Discussion about changing a virtual information night to making a video people can watch at their leisure. Video could be recorded and sent via email or using a youtube channel
- possibly get help from past students (Cedar Hill students?) for a more interesting engaging video, maybe give them an honorarium in exchange for their help

ACTION ITEM: Laura to look at making a quick welcome video about the PAC over the summer

- Could also offer to meet new parents 15 minutes earlier on the first PAC meeting in September

b. Yard Sale recap (Oona)

- Smaller this year but great weather and fun, table sales were lower
- \$233 spirit wear sales
- Was the same weekend as the toy fair at Tillicum
- Had washroom access this year but extra cost associated with the need to pay a second staff (in addition to custodian) as no other school staff were at the event
- ACTION ITEM: Sanjiv to ask could this staff be from a different location (ie. if there was a PAC parent who worked for the school board that could service the purpose of second staff); ask Doncaster staff earlier before the event to see if anyone is interested in coming to the event voluntarily as second staff to help with the cost.

7. Ongoing Business

a. Year End BBQ planning update (Laura)

- Bouncy castles ordered
- Need volunteers! Call out email coming soon
- Extra planning to occur after tonight's meeting
- Wireless speaker system is available for use to play music

b. Road Safety Update

- i. Ready, Set, Roll Survey due June 7th

- ii. Seeking 1-2 parent volunteers for Ready, Set, Roll support
 - Vision zero grant- installation of speed readers, looking for exact locations
 - Walkthrough- CRD, Sanjiv, Saanich police to be in attendance
- c. Spirit Wear Inventory Update (see [Addendum A](#)) & June sale discussion
 - Discussed to sell current inventory and tell parents that next year Spirit Wear will not be on demand, there will be one order during the school year (around October for distribution in December).

8. New Business

- a. School Supplies through Staples
 - Waiting for the final district approved list
 - Needs to be communicated to parents that staples list is not an exact match
- b. Year-End Book dedications (Laura)
 - \$2500 donation for library, tradition that outgoing staff/children get a book dedication in the library
- c. Summer Garden helper call-out (Steph)
 - Parent call out to sign up for a week during the summer, check the water system, weeding etc
 - Will be out in the next newsletter
- d. DPAC 2026-27 Calendar (see [Addendum B](#)) (Laura)
- e. 2026-27 Opt-in Form plans for September (Laura)
 - To be given out once division is assigned

ACTION ITEM: Laura and Dustin to look into using Sigal App instead of Whats App (Signal App more secure, doesn't share phone numbers with all members of the group).

Bri interested in volunteering to set up the Signal Groups if we go that route
- f. Back to School Picnic Planning (Book band? CandyTime truck?) – Thursday Sept 24 (Laura)

9. Principal's Update (Sanjiv G.)

- Fun Lunch Comments: Can the amount of food options be decreased so food is easier to distribute, and get the orders to the classrooms earlier than the lunch period
- Students have only 15 mins to eat, food typically doesn't arrive on time so they don't get enough time to eat, then head outside and most eat after recess when food is cold (and disrupts classroom schedule).

ACTION ITEM: look into the program to reassess

- Fun day: in the past PAC had given money for freezies at the end of fun day, some sort of celebratory treat. Could this be provided by PAC this year?

ACTION ITEM: PAC to look into options but will fund some treats for the event

- June 19 pancake breakfast for the kids (also national indigenous day), all grades together in the gym together. Sanjiv to cook pancakes for students.
- Learning summaries out at the end of the year- digital on parent connect
- Successful track season, lots of great athletes, 140 students participated from grades 3-5
- Mrs. Fawcett announced retirement, email to be sent out to parent community about next steps soon

PAC Member Questions:

- Curated by kids challenge- usually is a simpler art project as it is at the beginning of the school year. Authors in Residence program or something similar that can be looked into to make the art project more memorable, more parents would be more inclined to purchase?
- Freezie Fridays (grade 5 fundraiser): can school look into healthier freezies?
Determined that freezies are cost effective and sell well- Grade 5 year end trip is expensive, and the freezie sales raised around 3K;
- Issue that after school kids are not allowed to participate in Freezie Friday fundraiser

10. Adjournment (planned for 8:00 pm)

Meeting finished at 8:12pm

Addendum A

SPIRITWEAR INVENTORY — AVAILABLE FOR PURCHASE AT THE SCHOOL

Item	Size	Qty
Pink	Small	4
Pink	Medium	1
Pink	Large	2
Black	XSmall	1
Black	Medium	4
Black	Large	4
White	XSmall	6
White	Small	7
White	Medium	3
White	Large	4
Blue	Small	12
Blue	Medium	15
Blue	Large	20
Dragon Trainer (Blue) Adult Medium		2
Dragon Parent (Black) Adult Medium		1

Item	Size	Qty
White	XSmall	3
White	Small	2
White	Medium	1
White	Large	1
Pink	XSmall	1
Navy	Small	1
Navy	Medium	1
Black	Small	1
Black	Large	2
Black Hoodie (Adult Medium)		1

Item	Qty
Red Drawstring Bags	13
Black Ball Caps	5
Water Bottles	3
Stickers	22

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Addendum B **DPAC 2026–27 Calendar of Events with Rental Needs**

PAC Meeting	Wed Sept 9, 2026	6:45–8:00 pm	6:15-8:30 pm Library
Fun Lunch	Thurs Oct 1, 2026	lunchtime	Servery 11am – 1pm
Welcome Back Picnic	Thurs Sept 24, 2026	5:00–7:00 pm (Follows Meet the Teacher evening)	Outdoor event. Reserve gym 5:00 -7:00 pm in case of downpour.
Oct PAC Meeting	Wed Oct 14, 2026	6:45–8:00 pm	6:15-8:30 pm

			Library
Spooky Family Movie Night	Thurs Oct 22, 2026	6:00–7:30 pm	Library 5:30 pm – 7:30 pm Gym 5:30 pm – 8:30 pm
Halloween Howl Family Dance	Fri Oct 30, 2026	5:30-6:00 pm (Gentle Start) 6:00–8:00 pm (Regular dance)	ASAP after afterschool care is out of gym 5:00 pm – 9:00 pm (Gym, front entrance. Classroom hallways blocked.)
PAC Meeting	Tues Nov 10, 2026	6:45–8:00 pm	6:15-8:30pm Library
Christmas Craft Fair Setup	Fri Nov 20, 2026	Afterschool/evening	Hallways 3:30 pm – 9:00 pm Gym 5:30 pm – 9:00 pm
Christmas Craft Fair	Sat Nov 21, 2026	10:00 am–3:00 pm	Full school 8:00 am – 6:00 pm
Fun Lunch	Wed Nov 25, 2026	lunchtime	Servery 11:00 am – 1:00 pm

PAC Meeting	Wed Dec 9, 2026	6:45–8:00 pm	6:15-8:30 pm Library
Holiday Family Movie Night	Thurs Dec 17, 2026	6:00–7:30 pm	Library 5:30 pm – 7:30 pm Gym 5:30 pm – 8:30 pm
PAC Meeting	Wed Jan 13, 2027	6:45–8:00 pm	6:15-8:30 pm Library
Fun Lunch	Wed Jan 20, 2027	lunchtime	Servery 11:00 am – 1:00 pm
Doncaster Annual BINGO Night	Fri Feb 5, 2027	6:00–8:00 pm	Gym 5:30 pm – 8:30 pm
PAC Meeting	Wed Feb 10, 2027	6:45–8:00 pm	6:15-8:30 pm Library

Fun Lunch	Wed Mar 3, 2027	lunchtime	Servery 11:00 am – 1:00 pm
PAC Meeting	Wed Mar 10, 2027	6:45–8:00 pm	6:15-8:30pm Library
Springtime Movie Night	Thurs Mar 11, 2027	6:00–7:30 pm	Library 5:30 pm – 7:30 pm Gym 5:30 pm – 8:30 pm
PAC Meeting	Wed Apr 14, 2027	6:45–8:00 pm	6:15-8:30 pm Library
Fun Lunch	Wed Apr 21, 2027	lunchtime	Servery 11:00 am – 1:00 pm
PAC Meeting	Wed May 12, 2027	6:45–8:00 pm	6:15-8:30 pm Library

Doncaster Community Yard Sale	Sat May 15, 2027	10:00 am–2:00 pm	Access to front school washrooms 9:00 am – 3:00 pm. (Outdoor event. Need access to gym for tables.)
Fun Lunch	Wed Jun 2, 2027	lunchtime	Servery 11:00 am – 1:00 pm
PAC Meeting	Wed Jun 9, 2027	6:45–8:00 pm	6:15-8:30 pm Library
End-of-Year BBQ & Bounce	Thurs Jun 17, 2027	5:00–7:00 pm	Access to school washrooms. Held outside in the back field.

Fundraising dates still to book:

- Created by Kids
- HT Photography MiniSessions
- Winter Purdys
- WestCoast Seeds
- Springtime Purdys